

PROCEDURE TO VIEW THE EVALUATED ANSWER BOOKS

The step-wise procedure is shown below.

Step I Visit the link : <https://cc.icsi.edu/> .

Step II The Screen for submitting application for seeking copy of answer books will appear as shown below. Fill your particulars, i.e., Roll No., Registration Number, Date of Birth and captcha in the screen and click on the “ **LOGIN** ” Button

The screenshot displays the ICSI Examination Answer Book Portal. At the top, the ICSI logo and name are visible, along with the text "THE INSTITUTE OF Company Secretaries of India" and "भारतीय कम्पनी सचिव संस्थान". Below this, the portal's purpose is stated: "IN PURSUIT OF PROFESSIONAL EXCELLENCE Statutory body under an Act of Parliament (Under the jurisdiction of Ministry of Corporate Affairs)". The main heading is "ICSI EXAMINATION ANSWER BOOK PORTAL (FOR PROVIDING COPY OF EVALUATED ANSWER BOOKS TO THE STUDENTS OF JUNE , 2025)". The page features a navigation bar with "Apply Answer Books" and "View Answer Books" tabs. The "View Answer Books" tab is active, showing a login form with fields for "User ID", "Password", and "Enter Captcha". A "LOGIN" button is at the bottom of the form. To the left of the login form, there is a box titled "Important Information" containing a link: "► [SUPPLY OF COPY OF ANSWER BOOK\(S\) TO THE STUDENTS OF CS EXAMINATIONS – JUNE, 2025](#)". The footer contains contact information for CPIO (Examinations) and ICSI House, C-37, Institutional Area, Sector-62, NOIDA (U.P.)-201309, along with an email address and a phone number.

Important Information

► [SUPPLY OF COPY OF ANSWER BOOK\(S\) TO THE STUDENTS OF CS EXAMINATIONS – JUNE, 2025](#)

View Answer Books

User ID

Enter User Id

Password

Enter Password

phakj

Enter Captcha

LOGIN

FOR ANY QUERY, PLEASE CONTACT:

CPIO (Examinations)
cpioexam@icsi.edu

ICSI House, C-37, Institutional Area, Sector-62, NOIDA (U.P.)-201309
0120-4522034/4522023

Step III After clicking on the **"SIGN IN"** Button, a pop-up window will emerge showing the detail of subjects in which you have appeared in the examination.

The screenshot shows a web portal titled "ICSI EXAMINATION ANSWER BOOK PORTAL" with the ICSI logo and "Company Secretaries of India" text. A blue header bar contains the text "Please Select the CheckBox For Apply of Evaluated Answer Book." and a close button (X). Below the header is a table with the following columns: Select, Roll No, Student Name, Subject Name, Subject Code, Application No, Application Date, and Status. The table lists seven subjects, all with Roll No 999999 and Student Name DEMO. Below the table are "Submit" and "Cancel" buttons. A light blue footer bar contains the text "In case of any difficulty accessing the answer book(s), please contact cpioexam@icsi.edu." At the bottom, a dark blue bar contains the text "FOR ANY QUERY, PLEASE CONTACT:".

Select	Roll No	Student Name	Subject Name	Subject Code	Application No	Application Date	Status
<input type="checkbox"/>	999999	DEMO	Jurisprudence, Interpretation and General Laws	521			
<input type="checkbox"/>	999999	DEMO	Company Law and Practice	522			
<input type="checkbox"/>	999999	DEMO	Setting Up of Business, Industrial and Labour Laws	523			
<input type="checkbox"/>	999999	DEMO	Corporate Accounting and Financial Management	524			
<input type="checkbox"/>	999999	DEMO	Capital Market and Securities Laws	525			
<input type="checkbox"/>	999999	DEMO	Economic, Commercial and Intellectual Property Laws	526			
<input type="checkbox"/>	999999	DEMO	Tax Laws and Practice	527			

Submit Cancel

In case of any difficulty accessing the answer book(s), please contact cpioexam@icsi.edu.

FOR ANY QUERY, PLEASE CONTACT:

Step IV On the screen, please select the desired subjects for which you want to apply and press the **"Submit"** button as shown below:
A student can apply for as many subject he wishes. In case of omission, student has the option to come back and apply for the remaining subject at any point of time.

This screenshot is similar to the previous one, but with checkboxes selected for the first four subjects. The "Submit" button is highlighted in blue. The footer bar contains contact information for CPIO (Examinations) and ICSI House.

Select	Roll No	Student Name	Subject Name	Subject Code	Application No	Application Date	Status
<input checked="" type="checkbox"/>	999999	DEMO	Jurisprudence, Interpretation and General Laws	521			
<input type="checkbox"/>	999999	DEMO	Company Law and Practice	522			
<input checked="" type="checkbox"/>	999999	DEMO	Setting Up of Business, Industrial and Labour Laws	523			
<input type="checkbox"/>	999999	DEMO	Corporate Accounting and Financial Management	524			
<input checked="" type="checkbox"/>	999999	DEMO	Capital Market and Securities Laws	525			
<input type="checkbox"/>	999999	DEMO	Economic, Commercial and Intellectual Property Laws	526			
<input type="checkbox"/>	999999	DEMO	Tax Laws and Practice	527			

Submit Cancel

In case of any difficulty accessing the answer book(s), please contact cpioexam@icsi.edu.

FOR ANY QUERY, PLEASE CONTACT:

CPIO (Examinations)
 ICSI House, C-37, Institutional Area, Sector-62, NOIDA (U.P.)-201309

cpioexam@icsi.edu
 0120-4522034/4522023

Step V A pop-up message will appear seeking confirmation. Please press the **“OK”** Button.

Please Select the CheckBox For Apply of Evaluated Answer Book.

Select	Roll No	Student Name	Subject Name	Subject Code	Application No	Application Date	Status
<input checked="" type="checkbox"/>	999999	DEMO	Jurisprudence, Interpretation and General Laws	521			
<input type="checkbox"/>	999999	DEMO	Company Law and Practice	522			
<input checked="" type="checkbox"/>	999999	DEMO	Se				
<input type="checkbox"/>	999999	DEMO	C				
<input checked="" type="checkbox"/>	999999	DEMO					
<input type="checkbox"/>	999999	DEMO	Eco				
<input type="checkbox"/>	999999	DEMO					

Please Confirm: Do you really want to Apply for Answer Book(s).

In case of any difficulty accessing the answer book(s), please contact cpioexam@icsi.edu.

FOR ANY QUERY, PLEASE CONTACT:

Step VI Once you press **“OK”** button, an application number will be generated along with the application date and status for requested answer book.

THE INSTITUTE OF Company Secretaries of India ICSI EXAMINATION ANSWER BOOK PORTAL

Please Select the CheckBox For Apply of Evaluated Answer Book.

Select	Roll No	Student Name	Subject Name	Application No	Application Date	Status
<input checked="" type="checkbox"/>	999999	DEMO	Jurispru	100000	08/2025	Under Process
<input checked="" type="checkbox"/>	999999	DEMO	Setting Up	100000	08/2025	Under Process
<input checked="" type="checkbox"/>	999999	DEMO	C	100000	08/2025	Under Process
<input type="checkbox"/>	999999	DEMO				
<input type="checkbox"/>	999999	DEMO	Corporat			
<input type="checkbox"/>	999999	DEMO	Economic,			
<input type="checkbox"/>	999999	DEMO				

Application Confirmation

Your request for the supply of evaluated answer books has been successfully submitted.

An email containing your login credentials and access details will be sent to your registered email address **suXXXXXXXXXgh@icsi.edu** within 24 hours.

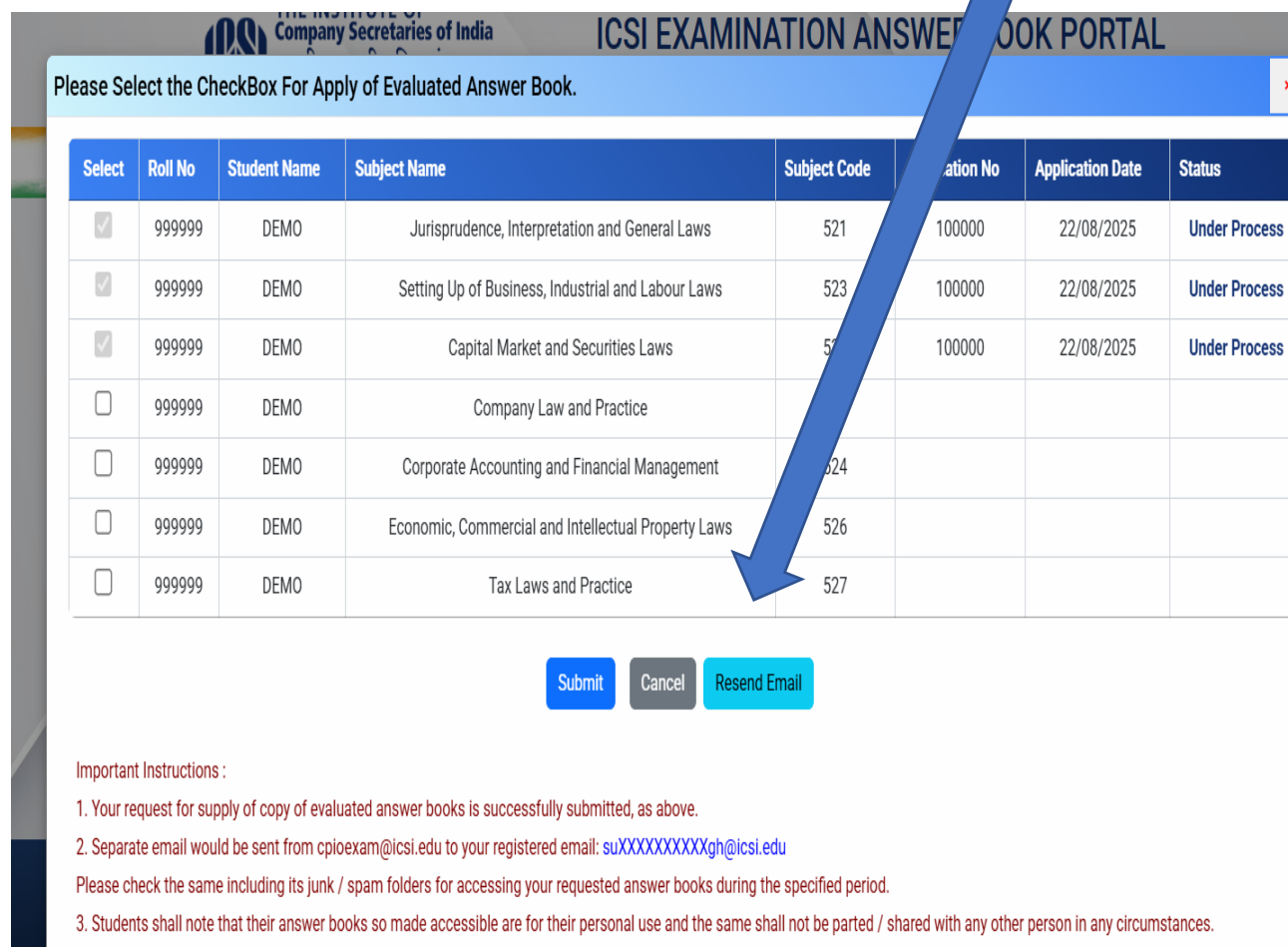
If you do not receive the login credentials within this timeframe, you may use the **Resend Email** button to request them again.

In case of any difficulty accessing the answer book(s), please

CPID (Examinations)
cpioexam@icsi.edu

ICSI House, C-37, Institutional Area, Sector-62, NOIDA (U.P.)-201309
0120-4522034/4522023

Step VII If you do not receive an email at your registered email id, press the “**RESEND EMAIL**” ICON as shown below.



The screenshot displays the ICSI Examination Answer Book Portal. At the top, it says 'The Institute of Company Secretaries of India' and 'ICSI EXAMINATION ANSWER BOOK PORTAL'. Below this is a blue banner with the text 'Please Select the CheckBox For Apply of Evaluated Answer Book.' and a close button (X). The main content is a table with the following columns: Select, Roll No, Student Name, Subject Name, Subject Code, Application No, Application Date, and Status. The table lists seven subjects, with the first three checked and the last four unchecked. A large blue arrow points from the 'Resend Email' button below the table to the 'Subject Name' column. Below the table are three buttons: 'Submit', 'Cancel', and 'Resend Email'. Below the buttons is a section titled 'Important Instructions :' with three numbered instructions.

Select	Roll No	Student Name	Subject Name	Subject Code	Application No	Application Date	Status
<input checked="" type="checkbox"/>	999999	DEMO	Jurisprudence, Interpretation and General Laws	521	100000	22/08/2025	Under Process
<input checked="" type="checkbox"/>	999999	DEMO	Setting Up of Business, Industrial and Labour Laws	523	100000	22/08/2025	Under Process
<input checked="" type="checkbox"/>	999999	DEMO	Capital Market and Securities Laws	525	100000	22/08/2025	Under Process
<input type="checkbox"/>	999999	DEMO	Company Law and Practice				
<input type="checkbox"/>	999999	DEMO	Corporate Accounting and Financial Management	524			
<input type="checkbox"/>	999999	DEMO	Economic, Commercial and Intellectual Property Laws	526			
<input type="checkbox"/>	999999	DEMO	Tax Laws and Practice	527			

Important Instructions :

1. Your request for supply of copy of evaluated answer books is successfully submitted, as above.
2. Separate email would be sent from cpioexam@icsi.edu to your registered email: suXXXXXXXXXgh@icsi.edu
3. Students shall note that their answer books so made accessible are for their personal use and the same shall not be parted / shared with any other person in any circumstances.

Kindly note that

- Email shall be send only at the email id of the student registered with the ICSI.
- The onus of correctness of email id is on the student only.
- The student must check “Junk email” and “Spam folder” in his/her email.

No request to provide the details at any other email id shall be entertained.

Any updation in registered e-mail address can be made only through the “SMASH Portal” of The ICSI.

Step VIII Subsequently, an email from cpioexam@icsi.edu will be sent at the registered email id of the student providing all the relevant details i.e. link for viewing the Answer Books, User name and password. The duration of availability of Answer books will also be provided.

A sample email is shown below.

Dear DEMO,

Your application for supply of copy of evaluated answer book(s) is successfully submitted.

Your Application Number is 100000. For obtaining status of your application or accessing copy of your answer books, please use the following:

Link	https://cc.icsi.edu/#viewanswerbook
User ID	98888888/08/2088
Password	YWH!wBJZ

Subject-wise access periods for your answer books:

Subject	Start Date	End Date
Jurisprudence, Interpretation and General Laws	26-08-2025	20-09-2025
Setting Up of Business, Industrial and Labour Laws	26-08-2025	20-09-2025
Capital Market and Securities Laws	26-08-2025	20-09-2025

1. Your answer books will be available for access during the specified periods above. No extensions will be entertained.
2. In case of any difficulty, contact cpioexam@icsi.edu.
3. The password for opening answer book(s) is the combination of first six digits of your Roll Number (999999) and first six digits of Registration Number (98888888/08/2088). Example: If roll number is 456123 and registration number is 408987620/99/9999, the password would be 456123408987.
4. Answer book(s) are for your exclusive self-inspection and educational purposes only. Do not share or publish them.
5. No applications for answer books will be accepted beyond the record retention period (see www.icsi.edu).
6. Do not comment on answer book evaluation on public/social media. For grievances, contact vom@icsi.edu.
7. Access the link using a computer/laptop only, not mobile phones.

Regards,

CPIO (Exams)

The Institute of Company Secretaries of India

Time period of
Availability of
Answer Books.

The student must ensure to view the Answer Books during the time-period mentioned in the email. Copies will be made available during "Start Date" and "End Date" and no request for extension shall be entertained.

Step IX Upon clicking the link <https://cc.icsi.edu/#viewanswerbook>, the student will be directed to a new window (student can also click on the tab **"View Answer Books"**). Student will be required to fill the details received on the email i.e. User Id and Password along with the captcha.

The screenshot displays the ICSI Examination Answer Book Portal. At the top, the ICSI logo and name are on the left, and the portal title "ICSI EXAMINATION ANSWER BOOK PORTAL" is on the right, with a subtitle "(FOR PROVIDING COPY OF EVALUATED ANSWER BOOKS TO THE STUDENTS OF JUNE, 2025)". Below this is a banner with the VISION, ICSI Motto, and MISSION. The main content area has two tabs: "Apply Answer Books" and "View Answer Books". The "View Answer Books" tab is active, showing a login form with fields for "User ID", "Password", and "Enter Captcha". A "LOGIN" button is at the bottom. To the left of the login form is a box titled "Important Information" containing a link: "SUPPLY OF COPY OF ANSWER BOOK(S) TO THE STUDENTS OF CS EXAMINATIONS - JUNE, 2025". At the bottom, a dark blue footer contains contact information for CPIO (Examinations) and the ICSI House address, along with a copyright notice.

THE INSTITUTE OF Company Secretaries of India
भारतीय कम्पनी सचिव संस्थान
IN PURSUIT OF PROFESSIONAL EXCELLENCE
Statutory body under an Act of Parliament
(Under the jurisdiction of Ministry of Corporate Affairs)

ICSI EXAMINATION ANSWER BOOK PORTAL
(FOR PROVIDING COPY OF EVALUATED ANSWER BOOKS TO THE STUDENTS OF JUNE, 2025)

VISION
"To be a global leader in promoting good corporate governance"

ICSI Motto
सत्यं वद। धर्मं चर।
इदं कर्म धर्मोः श्रेष्ठं हि धर्मोः श्रेष्ठं हि

MISSION
"To develop high calibre professionals facilitating good corporate governance"

Important Information

► [SUPPLY OF COPY OF ANSWER BOOK\(S\) TO THE STUDENTS OF CS EXAMINATIONS - JUNE, 2025](#)

View Answer Books

User ID
Enter User Id

Password
Enter Password

phakj Enter Captcha

LOGIN

FOR ANY QUERY, PLEASE CONTACT:

CPIO (Examinations)
cpioexam@icsi.edu

ICSI House, C-37, Institutional Area, Sector-62, NOIDA (U.P.)-201309
0120-4522034/4522023

© ICSI Examination Answer Books Portal. All Rights Reserved.

Details to be filled by the student

Step X Upon entering the username and password at the the student will be able to view the Scanned copies of his/her Answer Books.

The student can access the Answer books by clicking **“Available”** icon. A sample of final screen showing available Answer books and number of times viewed by the student is shown below.

View Answer Book Details

LogOu

Roll No	Student Name	Subject Name	Subject Code	Application No	Application Date	Status	No. of times viewed
999999	DEMO	Jurisprudence, Interpretation and General Laws	521	100000	08/2025	Available	1
999999	DEMO	Setting Up of Business, Industrial and Labour Laws	523	100000	08/2025	Available	2
999999	DEMO	Capital Market and Securities Laws	525	100000	08/2025	Available	1
999999	DEMO	Company Law and Practice	522				
999999	DEMO	Corporate Accounting and Financial Management	524				
999999	DEMO	Economic, Commercial and Intellectual Property Laws	526				
999999	DEMO	Tax Laws and Practice	527				

In case of any difficulty accessing the answer book(s), please contact cpioexam@icsi.edu.

-----XXX-----